

| RESERVES - PROJECTED BALANCES                                      |   |   |                                   |   | APPENDIX C  |
|--|---|---|-----------------------------------|---|---|
|  | Opening Balance<br>01.04.2022<br>£000's | Additions to Reserve<br>2022/23<br>£000's | Actual Spend<br>2022/23<br>£000's | Closing Balance<br>31.03.2023<br>£000's | Comments  |
| <b>EARMARKED RESERVES</b>  |   |   |                                   |   |   |
| <b>Specific Reserves - General Fund</b>                            |   |   |                                   |   |   |
| Affordable Housing (Revenue)                                       | 0                                       | 172                                       | (12)                              | 160                                     | This is a new reserve set up as part of the 2022/23 Budget setting process and has been created from a one off contribution from the New Homes Bonus funding in 2022/23 (£172,084).   |
| 2016/17 Budget Surplus Contingency                                 | 86                                      |   | (86)                              | 0                                       | This is the Budget Surplus from 2016/17 which was put into an Earmarked Reserve. £55,000 of this spend has been transferred to a new earmarked reserve for Tamar Trails capital expenditure.  |
| Broadband Community Support  | 50                                      |   |                                   | 50                                      | As per the report to the Hub Committee on 1st December 2020, Council approved the creation of a Broadband Community Support Earmarked Reserve, to be financed by transferring £50k from the existing Business Rates Retention Earmarked Reserve in 2020/21.   |
| Car Parking Maintenance  | 534                                     |   |                                   | 534                                     | There is a future commitment for an allocation from this reserve in respect of Brook Street Car Park. This reserve covers all of the Council's car parks.   |
| COVID Losses Earmarked Reserve                                     | 254                                     |   |                                   | 254                                     | This reserve was set up in 2020/21 to protect against future COVID losses. The current balance in this reserve is uncommitted.  |
| Economic Grant Initiatives   | 26                                      | 5   | (31)                              | 0                                       |   |
| Elections  | 34                                      | 50  | (24)                              | 60                                      | This reserve is used to fund the cost of District Elections.  |
| Environmental Health Initiatives                                   | 20                                      | 84  |                                   | 104                                     | The additions to this reserve relate to savings on Environmental Health salaries in 2022/23 mainly due to additional Disabled Facilities Grant income offsetting salary costs.  |
| Financial Stability  | 454                                     | 163                                       |                                   | 617                                     | This reserve was created in 2018/19 from the Business Rates Pilot funding. This funding was set aside to assist to smooth out future years' funding variations or reductions, in particular any changes from the Fair Funding Review. A one off contribution of £162,850 was approved as part of the 2022/23 budget (Council Feb 2022). This is currently uncommitted funding.  |
| Flood Works  | 15                                      |   | (15)                              | 0                                       |   |
| Grounds Maintenance  | 78                                      | 21  |                                   | 99                                      | This reserve holds the Grounds Maintenance in year surpluses to be reinvested back into the service.  |
| Homelessness Prevention  | 244                                     |   | (60)                              | 184                                     | This reserve has been created following underspends on Homelessness Prevention Costs. The spend mainly relates to salary costs following the Housing restructure - Hub 7/6/22.  |
| ICT Development  | 25                                      | 57  | (37)                              | 45                                      | Predicted spend in 2022/23 includes the Future IT project.  |
| Innovation Fund (Invest to Earn)                                   | 378                                     | 5   | (7)                               | 376                                     | This reserve originated from New Homes Bonus funding. Future commitments include the upgrading of Hayedown Depot.   |
| Joint Local Plan   | 0                                       | 25  |                                   | 25                                      |   |
| Leisure Services   | 48                                      | 87  | (1)                               | 134                                     | The contribution in 2022/23 relates to the re-profiling of the leisure management fees which also attracts an inflationary uplift.  |
| Maintenance Fund (Estates)   | 361                                     | 80  | (6)                               | 435                                     | The contribution of £80,000 in 2022/23 was referenced in a report to the Regeneration and Investment Committee on 2 May 2023 with regards to the investment property monitoring report.   |
| Management, Maintenance & Risk Management                          | 418                                     |   |                                   | 418                                     | This is a relatively new reserve set up to manage the ongoing maintenance costs of the Council's Investment Property Portfolio.   |
| Neighbourhood Planning Grants                                      | 47                                      |   | (2)                               | 45                                      |   |
| New Homes Bonus (NHB)  | 506                                     | 352                                       | (344)                             | 514                                     | The NHB allocation for 22/23 is £352,084. Spend in 2022/23 includes a £150k contribution to the base revenue budget and £172,084 contribution to the Affordable Housing Earmarked Reserve.  |
| Organisational Development   | 20                                      |   |                                   | 20                                      | This reserve was created from external work carried out in other Councils e.g. HR work with Councils also embarking on a Transformation Programme.  |
| Outdoor Sports & Recreation Grants                                 | 16                                      |   | (16)                              | 0                                       |   |
| Planning Policy and Major Developments                             | 146                                     | 30  | (54)                              | 122                                     | This reserve is for all planning matters and is also required to meet appeal costs. The spend for 2022/23 relates to the Planning restructure. The cost of the first three years of this restructure is to be met from additional planning income in the Planning earmarked reserve (Hub 7/6/22).   |
| Recovery Plan and Corporate Strategy                               | 182                                     |   | (24)                              | 158                                     | In March 2021 the Hub Committee recommended to Council to transfer £200k of the 2020/21 projected surplus into a new Recovery Plan and Corporate Strategy Earmarked Reserve.  |
| Revenue Grants   | 1,417                                   | 405                                       | (519)                             | 1,303                                   | This reserve comprises of government grants received for specific initiatives or new burdens and are held in the reserve for accounting purposes. The additions in 2022/23 amounting to £405,000 include the Supported Housing Improvement Programme Grant (£104k), New Burdens Council Rebate Final Assessment Grant (£65k) and Contain Outbreak Management Fund Grant (£44k). It is anticipated that a significant amount of these grants will be applied in 2023/24. The grants applied in 2022/23 amounting to £519,000 include the Covid-19 New Burdens Administration Support Grant (£140k), Covid-19 Hardship Fund (£46k), New Burdens Covid-19 Admin Support Grant (£34k) and Covid-19 Local Council Tax Support Schemes Grant (£30k) and various other smaller grants. |
| Strategic Change (T18)   | 67                                      |   |                                   | 67                                      | £32,567 has been committed as a contribution to the base revenue budget in 2023/24.   |
| Tamar Trails   | 0                                       | 55  |                                   | 55                                      | This is a new earmarked reserve set up in 2022/23 to fund capital expenditure on the Tamar Trails. The £55,000 was transferred from the 2016/17 Budget Surplus Contingency earmarked reserve.   |
| Tree Maintenance   | 17                                      |   | (3)                               | 14                                      | A new reserve set up in 2021/22 to hold in year surpluses generated to reinvest back into the Tree maintenance service in future years.   |
| Ukraine Humanitarian Crisis  | 0                                       | 669                                       |                                   | 669                                     | This reserve was set up in 2022/23 to hold funding received to support the Ukraine Humanitarian Crisis which will be spent in 2023/24.  |
| Vehicle Replacement  | 328                                     | 50  | (1)                               | 377                                     | This is a new reserve set up to fund the Council's vehicle replacement programme (Council 4 Dec 2018). £50k a year is contributed to this reserve.  |
| Waste & Cleansing Options Review                                   | 658                                     | 225                                       | (205)                             | 678                                     | In 2022/23 £205k of additional recycling income was transferred to this reserve and this was used to pay for the additional costs of the waste and recycling contract relating to the uplift in the contract sum, effective from 1 July 2022 (Hub Committee 12 July 2022). Future commitments include the capital work at Hayedown depot and an additional vehicle.   |
| Other Reserves below £15,000 (combined)                            | 42                                      | 17  | (56)                              | 3                                       |   |
| <b>Sub Total excluding the Business Rates Reserves</b>             | <b>6,471</b>                            | <b>2,552</b>                              | <b>(1,503)</b>                    | <b>7,520</b>                            |   |
| Business Rates Retention   | 1,087                                   | 103                                       | (115)                             | 1,075                                   | This relates to a timing issue on the accounting adjustments required for the localisation of business rates. This reserve also deals with any volatility in Business Rate income. In 2023/24 £150,000 was earmarked to smooth the volatility in business rates.  |
| S.31 Compensation Grant (Business Rates)                           | 1,631                                   |   | (1,324)                           | 307                                     | This is a new reserve set up to hold the business rates S31 grants received in 2020/21 and 2021/22 to offset the business rate reliefs given to businesses during lockdown. Under current Collection Fund accounting rules, the S31 grants received will not be discharged against the Collection Fund deficit until the following year. This reserve is not money which is available for the Council to spend and it is important that this is not misinterpreted in the Accounts, as this is a national issue.  |
| <b>TOTAL EARMARKED RESERVES</b>                                    | <b>9,189</b>                            | <b>2,655</b>                              | <b>(2,942)</b>                    | <b>8,902</b>                            |   |
| <b>TOTAL UNEARMARKED RESERVES</b>                                  | <b>1,490</b>                            | <b>79</b>                                 |                                   | <b>1,569</b>                            | Note: This Unearmarked Reserve has a minimum balance of £900,000 and an operating level of a minimum of £1.25million (set by Members as part of the Budget Process). The 2022/23 surplus of £79,000 has been moved to Unearmarked Reserves, in accordance with normal accounting practice.  |
| <b>TOTAL REVENUE RESERVES (EARMARKED AND UNEARMARKED RESERVES)</b> | <b>10,679</b>                           | <b>2,734</b>                              | <b>(2,942)</b>                    | <b>10,471</b>                           |   |